

**Information
for
New Students

2016 Entry**



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INTRODUCTION

Congratulations on gaining the offer of a place at Li Po Chun United World College of Hong Kong. This document is intended to make your move to the College and Hong Kong as easy as possible. You may find further information about the College on the College's web site <http://www.lpcuwc.edu.hk>.

The UWC experience at Li Po Chun UWC falls into three broad areas:

1. Academic: All students at the College follow the IB Diploma Programme.
2. The EOTC programme focuses on experiential learning – learning by doing in a context outside the traditional classroom in order to develop the whole person. EOTC is central to the values of a UWC. The programme is comprised of:
 - Quan Cai (IB CAS) activities
 - China Week & Project Week
 - Cultural Evenings
 - Orientation Week
 - Sports & sports teams
 - Outdoor pursuits

Quan Cai (IB CAS)

Consists of 4 components which students must participate in throughout the year:

- (Community) Service – service projects to the Hong Kong and wider community
- (Campus) Service – activities to support the running of the campus
- Creativity – activities that are artistic or require creative thinking
- Activity – activities focused on physical well-being, sports & outdoor pursuits

China Week & Project Week

- China Week takes place in Term 1 and Project Week in Term 2.
 - All Year 1 students participate in China Week and all students in Project Week.
 - China Week focuses on travel to China & Hong Kong whilst Project Week focuses on the East Asia region.
 - The aims of both China Week & Project Week focus on facilitating *Service* and *Challenge* experiences.
 - Students develop independence and leadership by proposing, leading and participating in trips.
3. Residential life: LPCUWC is a 100% residential community. Living together on campus enables students to learn how to share, trust, get on with others, learn from one another, and form friendships for life.

The document is split into 2 parts:

- this 1st part is for you to keep and contains advice and information along with instructions for tasks to be completed in the coming months
- the other 2nd part contains forms for you to complete and return to the College

Please read through the whole document now and be sure to return the required forms to us as soon as possible.

You are welcome to contact the College at any time by e-mail, fax or phone if you have queries. Contacts:

E-mail: OFFICE@LPCUWC.EDU.HK Tel: (852) 2640 0441 Fax: (852) 2643 4088

I look forward to meeting you in September. Welcome to the LPCUWC community!

Arnett Edwards
Principal
April 2016

THINGS TO DO

The information given below should enable you to do everything that is necessary in the correct order. If you have any questions at any time, you are of course welcome to e-mail, telephone, fax or write to the College. Please also visit the College website (<http://www.lpcuwc.edu.hk>) for any late changes or last minute details.

What do you have to do immediately?

Visa Application for Overseas Students

You need a student visa to study in Hong Kong.

[Please ignore the Visa Application Section if you are a Hong Kong student - turn to page 5]

Send IMMEDIATELY to the College:

1. Completed Entry Visa Application Form;
2. 1 passport size photo;
3. Completed Consent Form;
4. **a photocopy of the personal details page of your own passport; (*your passport should be valid for at least one year*);**
5. **a photocopy of the personal details page of your parent's passport (*if your parent does not have a passport, please send a copy of any official document e.g. driver's licence or bank book etc. with his/her name and signature on it.*)**

You should send this to us as soon as possible. We **strongly advise** you to send it by **email or courier/express mail** if delays are common in your national postal service. The College applies to the Hong Kong Immigration Department on your behalf for a **visa label** which we will send to you by courier mail to put in your passport. This process can take 10 weeks so do it early! **You will be asked to reimburse the College for the costs of visa application/postage when you arrive in Hong Kong.** **Do not approach the Chinese Embassy/Consulate General in your country, but follow the above procedure and act promptly.**

Students will be travelling to Mainland China during the China Week (may also during the Project Week, depends on which group you will be joining). Overseas students will need to obtain a Chinese visa beforehand here in Hong Kong. To facilitate the Chinese visa application requirements, overseas students are strongly recommended to bring along the following supporting documents with you:

- a notarised copy / certified true copy of your birth certificate (translated in English);
- a photocopy of your parents' passports (the page with personal details);

Travel Bookings

For overseas students: Hong Kong airport is extremely busy and air travel should always be booked well in advance. Book now for your travel to Hong Kong and make provisional bookings for December and May. We require you to plan to leave on 17th December 2016 for the Christmas vacation or **provisionally 23th May 2017*** at the end of the academic year. **Once you have confirmed your flight to Hong Kong let the College know your flight number and arrival time so you can be met at the airport.**

** Provisional date, subject to revision when the I.B. examination schedule is released. Please do not book air tickets based on these dates until dates are confirmed.*

Important Dates

Dates shown in [square brackets] should be avoided except in extreme circumstances.

Student arrival September [2nd], 3rd, 4th 2016

Hong Kong students should arrive on campus on Sunday 4th September 2016, any time between 10:00 am to 5:00 pm. You can find out your room allocation at the Guard House when you arrive at the main gate.

Departure for December break December [16th], 17th, 18th 2016
Return for second semester January [6th], 7th, 8th 2017
Departure for Summer break* May 23rd, 2017 (provisional)

In the second year (2017-2018), students return in mid-August and should arrive on August [18th], 19th, 20th, 2017. The teaching year is short, and therefore students should adhere **strictly** to published term dates. Any variation will require Academic Leave and you should therefore approach the Director of Studies at least a month in advance.

** Provisional date, subject to revision when the I.B. examination schedule is released. Please do not book air tickets based on these dates until dates are confirmed.*

Medical Examination

Official acceptance by the College depends on completion of the medical form. Take it to your local doctor, and send the completed form together with written reports on your laboratory blood test and x-ray to the College as soon as possible and **NO LATER THAN 31st JULY** (Only the reports are required, you need NOT forward the x-ray film to the College).

It is very important that all medical and psychiatric conditions are reported fully to us before you arrive at the College.

Money

A total of HK\$6,500 is recommended to cover pocket money for the first year. These additional expenses are itemised on pages 17 – 18. This does not include expenses during the December break and may not cover the full cost of university applications which vary from student to student. University Application will only take place in the second year. It is recommended that this is brought in the form of US\$ travellers cheques or a bankdraft drawn on a Hong Kong bank in Hong Kong dollars rather than in cash or as a foreign currency cheque. The College assists students to open a bank account in the first few days after arrival. However, this is optional if you have a bank card that you can withdraw money from the ATM machines in Hong Kong then there may not be a need to open a bank account.

While we hope this will not apply to you, the College does charge students for items of College property which they have lost or damaged.

For convenience, hard currency (US\$50 or equivalent) should be converted to Hong Kong dollars on arrival at the airport.

INFORMATION

General Information

What do you have to bring?

CLOTHING AND PERSONAL ITEMS

We strongly advise that you bring only the luggage you can carry.

Normal every day dress is relaxed on campus though you will need at least one smart outfit for special occasions. A “smart casual” or more formal outfit is also nice for going off campus, for social events, or when representing College. For those who come from very different climates, don't worry - all purchases can be made easily here. Warm clothes are needed for about eight weeks during January to March when the temperature may drop below 10°C. Your normal everyday wear from home will be fine most of the time if it is suitable for warm weather.

For sport, you will need sports shoes with non-marking soles, shorts, T-shirt, and a swim suit. You may be involved in hiking and camping at some time, so stronger shoes, socks and rainwear are recommended. A sleeping bag is useful for holidays, Project Week or visits to families who may host you while you are in Hong Kong, though these may also be borrowed from the College Camp Store. Bring your rucksack if you have one.

If you have special skills or interests in music, the performing arts, sport or other hobbies, you should bring your equipment/instrument if you can.

You need to bring your own towels, face cloth and an initial supply of toiletries.

You will want to personalise your area of the dormitory, so personal items, photographs, posters and so on all help to make your own space colourful and homely.

As College life can be hectic, a diary is essential to keep track of your many commitments. This you can bring, or you may take advantage of a diary generated by the College.

NATIONAL DRESS, FLAG, POSTERS AND INFORMATION ON YOUR COUNTRY

You are representing your country at the College. You should bring your national dress wherever possible for wearing on international evenings, open days, and special occasions. Please bring if possible some posters of your country. Anything else you can bring that is representative of your country, or that is relevant to your national or special commemorative days, adds to the richness of the cultural exchange on campus. The more the better. If you are the first student from your country to attend Li Po Chun United World College, please bring your national flag.

Factual information about the current political, economic and environmental situation in your country will help you to contribute constructively to discussion and debate. Most useful would be a list of websites, if they exist, that have key information about your country and which you think are "readable" by students of your age. Do some surfing on the net before you come. We may ask you to help to construct a simple webpage for your country while you are at College as part of the UWC network of information.

COMPUTER, BOOKS AND STATIONERY

All students should have a laptop computer as they are used in almost every lesson. The College has an online learning platform that teachers and students use both in lessons and for studying outside the timetable. We have an ICT team who can help students with ICT issues. If you have any concerns or problems concerning your laptop please contact the College for advice. The College's computers all run Windows, but students (and staff) have a mix of Windows and Mac computers. If you feel you may be unable to purchase a laptop, you should contact the College about whether one can be lent to you.

If you bring a laptop with you from overseas, you are strongly advised to have an international warranty covered for your laptop.

You should be aware that prices for all computer hardware are very competitive in Hong Kong if you want to buy when you get here. Some laptops are also available for loan for students who are unable to afford to purchase a laptop.

If you are studying mathematics at Standard or Higher Level you need a graphic display calculator. These cost about HK\$1,300 in Hong Kong. If you wish to buy one in advance, the brands approved by the IB for examination purposes are listed in the Mathematics section of the course selection notes.

All textbooks are loaned by the College and a basic supply of stationery is provided.

If your first language has not been examined before at the College, you may be contacted by the Head of Languages to ask you to bring with you a number of works of literature in your own language. The cost of these books will be refunded by the College on arrival if you bring the receipts.

What will happen when you arrive?

AT THE AIRPORT

On arrival at the airport, there may be a long queue at the immigration desk. Don't worry - this is normal and you will move quite quickly. After you have collected your luggage and cleared customs, follow the signs to the Arrivals Hall. A group of friendly second year students will be there to greet you! Look for the big sign "**LI PO CHUN UNITED WORLD COLLEGE**". A student will accompany you to College by public transport or the College bus.

AT COLLEGE

You will be assigned to a four-bed room in one of the residences, each of which accommodates house tutors, their families and about 60 students. In your room there will be at least one student from Hong Kong or Mainland China and a second year from another country. Our second year students usually prepare a special guidebook for new arrivals that will tell you lots of useful information about the College and Hong Kong.

THE FIRST WEEK: ORIENTATION WEEK

September 5th to September 10th will be a busy schedule of activities which enable you to get to know staff and students - particularly those in your house and tutor group - and to be introduced to Hong Kong and the countryside near the College. In past years it has included a tour of the city, an overnight

camp, social activities on campus and a visit to the Immigration Department to obtain your Hong Kong Identity Card. There will be some writing tasks in English and Chinese to enable us to recommend initial language placement.

Classes start on September 12th, and before that you will meet with your tutor to ensure that you understand the academic programme and are well placed to make the most of your time at LPCUWC. You will be given plenty of information in the coming months that will allow you to make the best choices.

ACTIVITIES AND SERVICE

During Orientation Week, staff and second year students run an information fair to advertise the many activities and services available. Over the two years you are expected to seek a balance between the components involving activity, creativity and service to both the local community and the College. You are also encouraged to start or contribute to new student initiatives.

Some issues you may have been wondering about

FOOD

The College dining room provides a choice of Asian, Western, and Vegetarian food at all meals. The College cannot undertake to cater for highly specialised diets, except for medical reasons e.g. allergies, and if you have very particular dietary preferences, you may need to budget extra money for supplementary items.

RELIGION

Because of the diversity of religions represented at the College, there are many opportunities for interfaith discussion and dialogue. Students are encouraged and helped to establish contact with people of their faith in the local community, and there are a number of fellowship groups on campus. The College has built a Spiritual Centre as a place of quiet retreat and reflection as well as providing a focus for some religious celebrations. College staff include teachers from most of the larger religious traditions.

HEALTH CARE

There is a full time non-resident nurse on campus who attends to routine minor ailments, and who offers advice on health care, diet and life style. There is a government clinic close to College and a major public hospital is situated only 15 minutes away. An ambulance service arrives in a few minutes in cases of emergency. A medical doctor normally visits the College once a week. A visiting counsellor is available according to demand. Students may be referred to the counsellor by a member of staff or self refer. In both cases, the sessions are confidential and the counsellor would normally only share information about a student with his/her permission.

The above services are covered by the College, but **private** medical care if required would be the responsibility of the student's family.

HOLIDAY ARRANGEMENTS

The College remains open during short breaks in October, Chinese New Year and Easter. During the December break the College is closed from 17th December (p.m.) 2016 to 6th January (p.m.) 2017. Students are encouraged to register with their local consulate or embassy who can be very helpful in this regard.

VISITORS TO THE CAMPUS

Members of immediate family (parents or siblings) of overseas students can book accommodation on campus in advance for a maximum of four nights if it is available. One small guest flat and a 'hotel' room are available on campus and are available on "First come First serve" basis, free of charge. Prior approval must be obtained from the Principal or the Director of Administration before students making arrangements with their families.

Student visitors of ages similar to our own students may be accommodated in the dormitories, for up to five nights, if advance permission (two weeks) is obtained from the Head of House, and is free of charge.

Parents (and other members of the immediate family) may visit their son/daughter's room when on campus. The purpose of such visits should be limited to a short overview of the living environment and between 9.00am and 9.00pm only. As students share their rooms with three other students, we requested that parents are sensitive to other students who may not see their parents for whole year. Meeting with son/daughter are thus requested to take place in the day room.

KEEPING IN TOUCH WITH HOME

Email is available free to all students and is by far the cheapest way of keeping in touch. Many students also use Skype, MSN and iChat. There are telephones in the residences and phone cards for international calls can be purchased.

Overseas students may send and receive messages from home via the College fax: **(852) 2643 4088**. Incoming mail are available for your collection in the General Office from Monday to Friday during the office hours. There is a post office in the local shopping centre.

The College communicates with parents and National Committees on several occasions, using the addresses/telephone numbers provided at the time of application. Should a change of address and/or circumstances occur during the time a student is in the College, it is important that the College gets a written notification of the change(s).

Like other United World Colleges, LPCUWC insists that students remain on campus overnight during weekends in order to build a closer sense of community. Overnight leave is not granted except in exceptional circumstances, and this includes students from Hong Kong as we do not want to foster a division between local and overseas students. When Hong Kong students are granted overnight leave, such as during special holidays and festivals, it is expected that they will host one or more overseas friends if at all possible.

PERSONAL SUPPORT

Your first lines of support are the students who share your room, your tutor and your tutor group. In addition you will soon make other friends on campus. There is a student support system which includes talks and discussions during the year to help you manage your time, balance your activities, and to enable you to meet the various challenges of College life. Many students make social contacts in the community

through religious affiliation, their consulate, or other expatriates from their country. The College has very clear policies on Student Protection and Harassment.

SUBSTANCE USE AND ABUSE

This is important – you must understand that drug use, including marijuana, is viewed VERY seriously in Hong Kong, as it is strictly illegal. Under no circumstances may any student at LPCUWC possess or use drugs, and non-compliance on this matter will usually result in a student’s visa to study in Hong Kong being withdrawn, and it could result in a criminal record. In Hong Kong, the legal age for alcohol is 18.

Possession and use of alcohol on campus is strictly prohibited. The College retains the right to search students’ living areas if possession of alcohol and / or drugs is reasonably suspected or reported.

Under Hong Kong Law, LPCUWC is a smoke-free campus.

College Procedures and Policies

College procedure will be explained in details at the beginning of Orientation Week. However, you are required to read and understand the following College policies and rules by clicking the relevant links at <http://www.lpcuwc.edu.hk/what-we-do/college-policies>, which are for your awareness and protection. The policies will be updated from time to time as necessary.

- Conduct in the Residences
- Policy on Harassment
- Policy on Student Protection
- Policy on Substance Abuse
- Rules for the Student Community

Please also make yourself aware of the other College policies when you look at the website link.

AND IN CONCLUSION.....

The most important expectation we have of our students is that you make the very best of the opportunities which attending a United World College offers. The two years go very quickly, and it is vital that you get fully engaged in all aspects of College life. Do not miss an opportunity to share ideas and experiences with students from other countries. Inform yourself about key environmental and political issues. Try new activities. Follow through your good ideas and turn them into action. Be fully committed to your service programme. Aim for excellence in everything you do, especially your academic work. The more you give the more you will get out of the experience.

It is the hope of everyone concerned with the United World Colleges that the attitudes and values which underpin College life will stay with you beyond the two year UWC experience. In your life at university and beyond we hope you will seek to promote international understanding, to resolve conflict and to be an active, responsible and informed international citizen. The enormous amount of voluntary effort and fundraising by generous benefactors which support the College is given in the hope that you will, in your lifetime, help to make the world a better place.

We also hope that you will value the UWC experience and seek to enable others to have the same opportunity that you have had, through involvement in the UWC network of graduates, in support of the UWC National Committee in your country of residence, and in due course by donation to the scholarship endowment of the College.

As a UWC student, you are accepting a place which has been awarded on merit often from a wide field of applicants. You are being offered a unique educational opportunity, but one that brings with it responsibilities. The great majority of students are receiving scholarships or financial assistance from the College, and continued funding in the second year is dependent on satisfactory participation and involvement in the programme in the first year.

It is hard to imagine a more stimulating environment for education than Hong Kong. Our College is situated in a beautiful setting that is a cultural crossroad, a major world city, and a great place to be! However, to get the most from your experience in Hong Kong, it is necessary to understand and fit in with the traditions and culture of the place.

Good luck, and I look forward to welcoming you to the College. You have two very exciting years ahead of you.

Arnett Edwards
Principal,
April 2016

UWC Common Code of Conduct

The UWC Common Code of Conduct states that students who accept a position at a UWC school or college commit to the pursuit of a healthy lifestyle, one that avoids harm to self and to others. The following are not tolerated:

- Illicit drugs
- Tobacco
- Alcohol on school property and school sponsored activities
- Sexual activity in any public area, including student rooms
- Hazing, bullying or harassment
- Assault
- Stealing or 'borrowing without permission'

Additionally, each college will have clear expectations regarding:

- Attendance (at all classes and activities)
- Academic integrity
- Respect for curfew and/or quiet time
- Alcohol 'off-campus'

Like all UWC schools and colleges, LPCUWC has additional standards on these issues that reflect the laws and cultural norms of the country in which we are located. The expectation is that the UWC Common Code of Conduct will be followed both in action and in spirit. Students who breach the Code of Conduct will lose their right to remain at the College.

Rules for the Student Community

These rules support the UWC Common Code of Conduct (see page 12), which is a statement of principles, by providing details of how it is implemented at LPCUWC.

One of the key aims of Li Po Chun United World College is to encourage honesty, integrity and high personal standards among the student body. Formal rules are kept to a minimum, but a certain number are necessary to ensure the smooth-running of the institution and to conform with the framework of Hong Kong Law. College rules are organised as follows: These rules apply to all College activities, on or off campus

1. Expellable

For actions such as the following, students should expect to be immediately expelled from the College:

- Theft
- Possession or use of illegal drugs (see Substance Abuse Policy)
- Physical/sexual harassment, including assault
- Repetition or accumulation of offenses from the other, serious or very serious categories

2. Very Serious

For actions such as the following, students should expect to receive a strongly worded letter home and to National Committee, and 9 days gating including two weekends stating their suspension*, with any repetition resulting in expulsion.

- Sexual or inappropriate intimacy on campus
- Intentional-speech likely to result in potential harm to self, others or the College
- International action likely to result in potential harm to self, others or the College
- Hazing**
- Repetition or a accumulations of offenses from the serious category

3. Serious

For actions such as the following, students should expect to receive a strongly worded letter home and to National Committee, and two normally consecutive weekends gating, with any repetition within this category resulting in suspension*. A third offence within this category would result in expulsion.

- Drunkenness or possession of alcohol on campus
- Leaving campus at unauthorized times
- Creating a fire hazard (e.g. through tampering with fire safety equipment)
- Smoking on campus
- Using the swimming pool when no lifeguards are on duty (will be considered very serious if under the influence of alcohol)
- Major anti-social behavior (including, but not limited to, harassment (non-sexual) and discriminatory behavior)
- Academic malpractice (see Policy on Academic Malpractice)
- Intentional/negligent destruction of College property or the property of members of the community
- Repeatedly missing scheduled College activities (including, but not limited to, classes and QC).
- Non-compliance with a reasonable instruction from an employee of the College.
- Intentional deceptive speech or action.
- Repetition or accumulation of offenses from the 'other' category

4. Other

In the case of other infringements, such as the following, students should expect to receive two weekends gating:

- Visiting the dormitories of another student at unauthorized times
- Anti-social behaviour (e.g. noise, disturbances, unauthorized removal of canteen ware out of canteen)

#Also see Policy on Consideration in the Residences.

In Addition, at the end of term 2 any student breaking any of the College rules will not be allowed to participate to the Graduation ceremony. Depending on the severity of the breach, the Principal might decide to apply the UWC Common Code of Conduct to the letter.

* Depending on the circumstances, suspension can range from a symbolic one (e.g. a disciplinary letter stating suspension with no further action) to being sent home for up to a month.

** Hazing is usually defined as the practice of rituals and other activities often involving harassment, abuse or humiliation. It includes but is not limited to:

- " any act or behaviour which would generally not be socially acceptable in a society"
- "any act or behaviour which carries intent (malicious or not) to cause harm/intimidate/humiliate/harass/abuse/torment physical or emotional torment"
- "any act or behaviour which allows one party to be demeaned for the amusement of another"

In extreme cases, such acts/behaviours might be considered as expellable.

April 2016

Advice from Previous Students

Dear First Years: Getting used to a new school life is always an exciting experience. Most of you will settle right in! From over ten years here at Li Po Chun United World College, our students have come up with a list of suggestions to make it easier for you. This is a list of what they wish they had brought when they first arrived:

Things from home:

National songs, dances, and simple recipes (with any special ingredients you need) will all be of help for planning international evenings.

A picture book showing the landscape of your country would be of great interest to other students.

Snacks you are used to will help you miss home a bit less, especially as these are not always found in Hong Kong.

A loud and reliable alarm clock.

Outlet converters. Hong Kong uses the British three-pinned rectangular blade plug (220 V).

DVDs can be played on laptops, so bring them along for Friday night movie sessions.

Your national flag.

Photos of family and friends.

Traditional items from your country that will come in handy for cultural evenings.

Toiletries and medicines that you like, as you may not find recognizable brands here.

Souvenirs from home to give as gifts to friends for Birthdays, host families during China Week, your roommate's family, etc.

Your old school uniform to wear on special uniform dress-up days.

Things to wear:

Clothing on campus is very casual. Students usually wear jeans, shorts and T-shirts, which can all be bought here in Hong Kong.

Shoes suitable for camping/hiking are very useful. So are walking/running shoes, and shoes for sports such as soccer and basketball.

Due to the climate, the temperature will go from about 30°C in September to about 5°C in December. It is necessary to bring a lot of warm clothes, in addition to summer wear. A rain jacket is also important. It is important to note that there is no central heating on campus.

A national costume unique to your culture would be most useful. There will be several international evenings and other occasions where everyone wears costumes representing where they are from. These are great photo opportunities you wouldn't want to miss out on

For important meals, events, or nights out, you will need a semi-formal outfit such a suit for boys and equivalent for girls.

There is also a school pool on campus so remember to bring your swimming costume and goggles. If you are unable to swim, or would like to improve your skills, the lifeguard and fellow students will be very happy to teach you.

Things to decorate your corner with:

Your favourite pictures and posters, especially those from your country are great for decorating your room and the residences.

Dolls, childhood toys; anything that you love in your room back home will make your corner here seem more like your own.

Things to keep you occupied:

A few books about your country or literature in your own language may be donated to the College library for other students to enjoy. Your favourite books are always good reading material too.

A simple English to mother tongue translating dictionary could be vital, especially as you can use it in exams.

A few textbooks in your own language might also be helpful, especially for getting used to the new terminologies used in subjects taught in English, an unfamiliar language for some.

Other Tips:

As a guide to the spending money you may want to budget, those full scholars who receive pocket money from the College get HK\$140 per week. Access to money well above this level can cause tensions and inequities.

Expect to spend more money during your first month here due to “settling-in” costs (curtains, rugs, adaptors, power strips, etc.).

There is broadband internet access in the rooms and in the Computer Room in each block.

The schools lessons are conducted in English. Even if your English is not very strong it becomes better very quickly so do not be afraid to use it from the beginning.

Native English speakers are asked to try to cut as much slang out of their vocabulary as possible in order to make it easier for those studying English as a second/new language to understand them easily.

You may notice that in your corner you have a paper-recycling bin and you as an LPC student are expected to recycle your paper. This is in order to protect the environment.

However the biggest tip we can give you is to pack light, as you will find your belongings accumulate very quickly. Most items may be purchased upon your arrival in Hong Kong.

LPCUWC students 1992-2015

Costs and Budgeting

Basic Scholarship Costs:

	2016-2017	2017-2018
Hong Kong students	HKD255,000* (~USD32,900)	HKD266,000* (~USD34,322)
Overseas students	HKD314,000* (~USD40,516)	HKD331,000* (~USD42,709)

The great majority of students are in receipt of scholarships or financial assistance.

Please note that students whose 1st year fees are not fully paid by the end of 1st year are **not** eligible to return to 2nd year.

** Estimation only, subject to further change by the College Board and final approval by the Hong Kong Education Bureau.*

Additional Miscellaneous Costs:

Visa:

The cost of the student visa for year one is US\$25.

It must be renewed at the beginning of year two at a cost of US\$25.

To expedite the obtaining of the initial visa, it is couriered to students before they depart for Hong Kong. Costs vary depending on the destination, and range from US\$20 to US\$120.

Travel:

Parents or the UWC National Committee are required to meet the costs of return travel to and from Hong Kong at the beginning and end of each academic year. Families are encouraged to explore the most economic options which often are obtained by booking well in advance. The College meets travel costs for a small number of full scholarship students each year.

Pocket Money:

Although Hong Kong is not an expensive city by world standards, it is easy for students to spend money on clothes and entertainment. However it is recommended that students are not given excessive pocket money, in part to be sensitive to the economic circumstances of others, in part because it is not absolutely needed. We recommend a maximum of less than US\$25 per week, no more than US\$840 for the year.

Winter Break:

All students must vacate the campus during the winter break. For many students it can be cheaper to travel to a neighbouring country than returning home, and for many students it is an opportunity to explore South-east Asia or China. Students who are unable to return home for winter break should consider making alternative accommodation arrangements.

SAT/TOEFL and University Applications

In second year, students applying to University in the USA, Canada or UK should budget for:

CSS Financial Aid Profile

- Initial application US\$25
- Additional report US\$16 per university

SAT I+II tests

- SAT US\$94.5
- SAT subject test (two subjects) US\$100

TOEFL

University Application fees (average)

US\$195

UK "UCAS" general application

US\$70 - 100 (per application)
GBP12 / GBP23

This is mostly incurred in the second year.

The College will cover reasonable costs for full scholars in receipt of pocket money.

Legalization of examination results

Universities in certain countries require the IB *Diploma results* document to be legalized by the appropriate authority in Geneva. The *Diploma* itself is only legalized in exceptional circumstances when required. Argentina requires the legalization of the *Diploma* itself as well as the *Diploma results* document. In some cases, universities in Mexico and Egypt may also require the legalization of both documents.

The current cost for this is between US\$146 to \$292. It is important that students are aware of this, as the College is unable to provide financial support for this. This would be a cost that applies in Year 2. The Director of Studies can advise students if their host country requires this legalization process.

Dental Care

This is not covered by the College.

Insurance

The College insurance will not be able to cover the loss or damage of personal belongings e.g. personal computer, eyeglasses, contact lens, musical instrument or any other valuable/money during term times (including participation in college-related activities, China Week or Project Week) and non-term times. Students are advised to obtain their own personal insurance cover for their personal belongings or to seek advice from their home country's insurance adviser to extend their home contents' insurance to cover their property during their stay at LPCUWC and travel out of Hong Kong.

Arnett Edwards
Principal
April 2016

Health

To: Parent/Guardian/Student,

Please read carefully the information provided below. You are requested to take the attached Medical Report form to your local doctor for completion and forward it together with written laboratory reports on the blood test, urine test and X-Ray to the College as soon as possible (**NO LATER THAN 31 JULY**). Official acceptance by the College depends on receipt of this form.

Local Medical Expenses

(A) Public Hospital / Clinic

The cost of medical services including hospitalization (general ward only) provided by the nearest Government clinic or hospital as appropriate will be covered by the College except for any pre-existing medical condition. It is worth noting that though public health is of a good standard, particularly for emergencies, non-urgent situations can mean long waits for follow-up procedures. However, if private medical care is required, this is the responsibility of the student's family.

(B) OPTIONAL Private Medical Care

Students may join the private medical insurance scheme, which is optional, but the cost of this is not included in the basic fee. We have obtained a medical insurance plan for your reference. Please note that it is possible that the current indicated premium rate is going to be revised by the insurance company in September 2016. If you opt for the private medical insurance scheme please ask your son/daughter/ward to bring the premium payment (approx. HK\$6,000 to HK\$10,000 per annum depending on choices of coverage) to the College General Office on arrival for registration. Pre-existing medical conditions will not be covered by this optional medical insurance policy.

For further details on the student medical insurance scheme, please refer to the supplementary document “Information about Medical Care” on the College Website <http://www.lpcuwc.edu.hk/how-to-be-involved/admissions/joining-papers> or contact Ms Flora Hui, Director of Administration. If you already have medical coverage for Hong Kong, make sure that you notify us of this with full details. Please note that the cost of dental and eye care are the responsibility of the student/parent.

Medical / Travel for Trips Out of Hong Kong

For trips outside Hong Kong, the College insurance policy only covers College approved excursions during China Week and Project Week. The insurance only covers medical, personal accident and 24-hour global emergency assistance but does NOT cover the loss of travel documents or loss or damage of personal belongings at any circumstances. The insurance sets the limits of the College's responsibility in case of any accident. Details of these policies are available on request.

For holiday / personal travels out of Hong Kong at any time, parents and students should take out travel insurance. Students, if necessary, can obtain the travel insurance (for medical, personal accident and 24-hour global emergency assistance cover only, excluding loss of travel documents or loss or damage of personal belongings) in the General Office at least three working days prior to their departure.

- (i) Students who travel outside Hong Kong should prepare against travel related illnesses. During their travel, students are strongly advised not to drink water (unless bottled purified water) and to avoid ice, and to protect against mosquitoes by wearing long sleeves, light coloured clothing and using insect repellent. It is the responsibility of the student/parents to follow the necessary vaccinations, prophylactic medication, health advice and precautionary measures for the country(ies) they are going to visit.

Dental Costs

Students should have had a recent dental examination and any necessary dental work completed before arrival at the College. Students requiring dental treatment while at the College may make their own arrangements locally, and at their own expense.

Eyeglasses

It is recommended that students who wear glasses or contact lens bring a second pair or a prescription of eye correction with them. The College medical plan for students does not cover the purchase of eyeglasses or ophthalmic examinations.

Physical/Mental Illness

Because of the full and rigorous life at the College, we must insist that any physical or emotional problems or mental illnesses be brought to our attention in writing by you, the parent or guardian of the student, before enrolment. The information is held in strict confidence by our medical staff and only released to others on a “need to know” basis. **Failure to inform the College medical staff of previous physical, emotional or mental illness may result in dismissal of the student.** Except for specific medical conditions, e.g. asthma, diabetes, **students are not to bring medications or pills with them.** All medications should be prescribed by local doctors and should be dispensed from the local pharmacies. In all cases of students bringing medication to the College, the nurse must be informed and leave to her/his care any supply of more than a week medication.

It is important to note that medical insurance in Hong Kong does not cover most mental, psychological and emotional conditions. Treatment for these is very expensive in Hong Kong, and if needed, they will be at the student’s expense.

Diet

Students may choose to follow a Vegetarian, European or Oriental diet, or a combination of them. Fresh salad is available at lunch and dinner and fresh fruit is served regularly. The College however cannot undertake to cater for highly specialised diets except for medical reasons.

A committee composed of student representatives, the nurse, the Director of Administration and the Director of Student Welfare meets when necessary with the Caterer to monitor and provide feedback on the standard of catering. The College Caterer is currently Sodexo, one of the largest institutional caterers in the world, who cater for many of the tertiary institutes and international schools in Hong Kong, as well as overseas. They also cater for our sister Colleges, UWC-USA in the United States and UWCSEA in Singapore.

Medical Treatment

It must be made clear that treatment of any illness which has occurred BEFORE a student's arrival at Li Po Chun United World College is NOT the College's responsibility, and if continuing treatment, consultation, investigation of laboratory and/or X-ray tests are needed for such an illness, parents must pay for the cost.

The College only takes financial responsibility in a government clinic for treatment of illnesses or other medical problems arising after a student arrives, and during their stay, at the College.

Flu Vaccination

Because of the distinctive nature of the College, with students from many different countries living in close proximity to one another, the College provides free flu vaccinations for all students, residential staff and families and non-residential staff every year. This free flu vaccination is optional and a parental consent for each student has been included with the "Consent Form".

Immunisation

Before arrival at the College, students should be properly immunised against Meningococcus, Tetanus, Rubella, Typhoid, and Hepatitis A and B. If the College has to arrange for immunisation of any student, a charge will be made. It is strongly recommended that all female students be immunised against Rubella (German Measles). Immunisation for Typhoid and Meningococcus may be required before students travel from Hong Kong into South-east Asia, and students may wish to consider getting these before arrival in Hong Kong. Please refer to the Medical Form for the minimum acceptable level of immunisation.

Safety

The College takes every precaution and maintains sound safety standards for all activities. Students and their families should be aware that there are inherent risks involved in some activities such as mountain walking, climbing, rural expeditions and water activities. The College works with staff and students to ensure that safe procedures are followed in all activities. A separate indemnity form is required for students engaged in diving.

When undertaking College approved activities during term times, students are covered by a group personal accident insurance policy taken out by the College (i.e. Accidental Death and Accidental Permanent Disablement = HK\$200,000). Details of these policies are available on request. Parents should take out more insurance cover, private medical insurance and travel insurance, if deemed necessary, for the students' stay in Hong Kong or their travels outside Hong Kong.

As a precaution against any eventuality, we ask you to give your permission for us to act 'in loco parentis' should the occasion arise when your child requires urgent medical treatment.

Arnett Edwards

Principal

April 2016

CHECKLIST: THINGS TO BE COMPLETED AND RETURNED TO THE COLLEGE (Deadline: 31 JULY 2016)

Hong Kong Students:

- Consent Form
- Influenza Vaccination Consent Form
- “Your Data” Form
- Student Data Form
- UWC Common Code of Conduct Form
- Medical Report
 - copy of your vaccination record
 - urine test report
 - blood test report
 - x-ray report
- Subject Selection Form 2016-2017 (on-line submission – **deadline 6 July 2016**)
- Colour passport size photo x 5 (please write your name at the back and post them to the College. Please note that these photos will not be returned to students).
- Copy of your HKID card x 3
- Copy of your Passport (if applicable) x 3
- Copy of your China Travel Pass (if applicable) x 2
- Copy of your dependent visa in your passport (if applicable)
- Optional Medical Insurance Application Form (only if you are interested to apply)

Overseas Students:

- Student Visa Application Form (**** Please complete and return this immediately ****)
Please also attach the following to support your visa application:
 - Consent Form
 - a copy of your own passport (your passport should be valid at least one year)
 - a copy of your parent’s passport
 - passport size photo x 1
- Influenza Vaccination Consent Form
- “Your Data” Form
- Student Data Form
- UWC Common Code of Conduct Form
- Medical Report
 - copy of your vaccination record
 - urine test report
 - blood test report
 - x-ray report
- Subject Selection Form 2016-2017 (on-line submission – **deadline 6 July 2016**)
- Arrival Details Form
- In support of your China Visa Application for China Week, please prepare:
 - a **notarised copy/certified true copy** of your birth certificate (**translated in English**)
 - a photocopy of your parents’ passports (the page with personal details), if your parents do not have passports, then please provide a copy of their ID card (with English translation), and a passport size photo with light (white) background.

***** If you do not bring these required documents, you will be very likely NOT be able to obtain a China visa to enable you to participate in the China Week project in the Mainland China. However, you can still take part in local Hong Kong projects.*****
- Additional colour passport size photo x 5 (please write your name at the back and post them to the College. Please note that these photos will not be returned to students).
- Additional passport copy x 2
- Optional Medical Insurance Application Form (only if you are interested to apply)

UWC Common Code of Conduct

The UWC Common Code of Conduct states that students who accept a position at a UWC school or college commit to the pursuit of a healthy lifestyle, one that avoids harm to self and to others. The following are not tolerated:

- Illicit drugs
- Tobacco
- Alcohol on school property and school sponsored activities
- Sexual activity in any public area, including student rooms
- Hazing, bullying or harassment
- Assault
- Stealing or 'borrowing without permission'

Additionally, each college will have clear expectations regarding:

- Attendance (at all classes and activities)
- Academic integrity
- Respect for curfew and/or quiet time
- Alcohol 'off-campus'

Like all UWC schools and colleges, LPCUWC has additional standards on these issues that reflect the laws and cultural norms of the country in which we are located. The expectation is that the UWC Common Code of Conduct will be followed both in action and in spirit. Students who breach the Code of Conduct will lose their right to remain at the College.

I have read and pledge to abide by the UWC Common Code of Conduct during my time at Li Po Chun Unite World College of Hong Kong.

Name of Student

Signature of Student

Date

CONSENT FORM

(This Consent Form is valid for the duration of a student's life at the College.)

*** delete as appropriate**

1. I, _____ (your full name), parent/guardian* of _____ (STUDENT'S full name) hereby permit my son/daughter/ward* to study at the Li Po Chun United World College of Hong Kong and give my consent and authorization to the Principal of Li Po Chun United World College of Hong Kong or his delegate to act as guardian/in loco parentis during the period of his/her* enrolment at the College.
2. I undertake that my son/daughter/ward* will abide by the rules, regulations and authority of the College, including the UWC Common Code of Conduct, will comply with the laws of Hong Kong, will maintain satisfactory academic effort and performance, and will participate in the full programme of the College. I understand that my son's/daughter's/ward's* continuing place at the College is dependent on meeting these conditions. (For reference, the current Rules for the Student Community can be seen on pages 13 and 14 of the 'Information for New Students' Booklet).

Please circle

3. a) I give my consent for my son/daughter/ward*, to travel on staff led trips outside of Hong Kong in accordance with the Policy on Student Travel Outside Hong Kong (available on the College website www.lpcuwc.edu.hk):
- for China Week and Project Week. YES / NO
 - on trips other than China Week / Project. YES / NO
- b) I give my consent for my son/daughter/ward*, to travel independently outside of Hong Kong in the company of other students in accordance with the Policy on Student Travel Outside Hong Kong (available on the College website www.lpcuwc.edu.hk). YES / NO
- c) I give consent for my son/daughter/ward* to travel independently by himself/herself* out of Hong Kong during short holiday periods, or during the term with the specific written permission of the Principal or his delegate. YES / NO

If you have answered 'NO' to a), b) or c) please indicate any circumstances in which you would give permission for your son/daughter/ward* to travel outside of Hong Kong, such as only if permission has been obtained from you in each individual case.

4. a) I give my consent for my son/daughter/ward*, to go camping in Hong Kong on staff led trips, conducted according to the 'Policy on Outdoor Activities'(available on the College Website www.lpcuwc.edu.hk). YES / NO
- b) I give my consent for my son/daughter/ward*, to go camping in Hong Kong on student organised trips subject to the following conditions:
- i. the supervising teacher will ensure that the student leader has adequate previous camping experience to assume the responsibilities required;
 - ii. I will arrange insurance to cover injury or accidents, and a written copy of the insurance obtained will be provided to the College for record purposes;
 - iii. a contingency plan in the event of bad weather, injury or other unforeseen situation will have been submitted by the student leader prior to approval of the camping trip;
 - iv. I understand that if my son/daughter/ward* violates the safety principles of the trip, or deliberately goes somewhere other than stated in the approved plan, he/she will be refused permission to go camping without a teacher present thereafter. YES / NO

5. I understand that the College is not liable for accident, injury or illness on trips mentioned in 3 and 4 or treatment arising therefrom, and that the College insurance policy, which sets the limits of the College's responsibility in case of any accident, only covers College approved excursions during China Week and Project Week. I understand that I may take out additional insurance cover privately should I choose to do so. I also understand that the Principal has the ultimate authority to approve such trips during the weeks that College is in session. YES/NO
6. College policy is that overnight leave is not be granted to students except in exceptional circumstances, and during special holidays and festivals. When Hong Kong students are granted overnight leave, it is expected that they will host one or more overseas friends if possible. Requests for overnight leave are considered by the Head of House, taking into account the best interests of the student. In this context, I give my consent for my son/daughter/ward* to apply for overnight leave from the College. YES/NO
7. I give my consent for my son/daughter/ward*, to seek permission to stay
 a) in a Youth Hostel/hotel, in Hong Kong YES/NO
 b) at the house of a Hong Kong student YES/NO
 during weekends/short holidays, subject to individual approval by the Head of House and within the Board's policy that overnight leave will not be granted except in exceptional circumstances.
8. I give my consent for my son/daughter/ward* to stay in a homestay family, if available and necessary, during the Christmas/New Year holidays. YES/NO
9. I give my consent for my son/daughter/ward* to assist in fundraising activities inside and outside school premises. YES/NO
10. I understand that a limited number of College bicycles are available for student use on or outside College campus. I am fully aware that the bikes are under routine maintenance by the College bus driver who can handle basic hands-on maintenance but he is not a professional bike repair technician. I also understand that helmets are available and students are recommended to use the helmets. I give my consent for my son/daughter/ward* to borrow/use the College bike at any time, noting that it's my son/daughter/ward's decision as when, how and where to use the bike at his/her own risk. I understand that the College is not liable for accident, injury, personal loss and/or damage arising from the borrow/use of the College bike inside and outside campus by my son/daughter/ward*. YES/NO
11. I give my consent for my son/daughter/ward* off campus within Hong Kong at any permitted time.
12. I understand that the College is not responsible for any student activities or trips being carried out by student(s) alone or jointly with LPCUWC ex staff member(s) or present/ex UWC student(s) during holiday or term breaks i.e. during the period of Chinese New Year holiday, Christmas/New Year and Summer Breaks etc. I understand that holiday or out of school term activities or trips are classified as "private" events and the College is not liable for accident, injury, loss and/or damage arising from such events. I also understand that I need to personally assess the situation, risk and if deemed necessary to take out insurance cover privately before giving permission to my son/daughter/ward in this regard.
13. I understand that staff must conduct room checks from time to time to confirm compliance with College Rules and to ensure that the residential environment is free from harassment.
14. I give my consent to the Principal of Li Po Chun United World College of Hong Kong or his delegate(s) to act on behalf of myself, in loco parentis, should the need arise for his signature or treatment in a medical emergency. I also give my consent to release my son/daughter/ward's* medical information to the Principal of Li Po Chun United World College or his delegate(s) or any medical professionals should the need arise.

15. I give consent to release my son/daughter/ward's medical information to Centre for Health Protection Unit or other relevant departments when necessary.
16. I understand that the College provides free flu injections for all of its students each year. (Details are provided on the "Influenza Vaccination Form"). Please read this information and if you agree to your son/daughter/ward* receiving the free flu injections, please sign on that form.
17. I have read and understood the College's policies on Student Protection; Harassment and Substance Abuse. I have read and understood the UWC College Code of Conduct and the Rules for the Student Community.
18. I have read and understood the College's Data Privacy Statement. (Details are provided in the document "Your Data" which is found in the Joining Papers). If you agree to the statement please sign on that form.
19. I have read the information included in the joining papers, and agree to abide by the expectations which these imply.
20. I acknowledge and confirm that upon completion of my son/daughter/ward's 2nd year studies near the end of May (exact date subject to each year's school calendar), the College has no responsibility, and will not be liable, for any activities being carried out in or out of Hong Kong by my son/daughter/ward.
21. I understand that for successful graduation at LPCUWC, students must complete a full residential experience including study leave and examination sessions. Only in exceptional circumstances (i.e. medical) would extended home-stay be allowed.

(Parent/Guardian's Signature)

(Date)

(Student's Signature)

(Date)

Influenza Vaccination Consent Form

Parent's Full Name: _____

Student's Full Name: _____
(Surname) (Given Name)

Influenza is a viral infection of the respiratory tract. It is highly contagious and occurs in Hong Kong throughout the year with seasonal peaks most commonly in February and March, sometimes July and August.

The flu viruses undergo mutation every year. So each year the World Health Organisation recommends the best combination to provide protection for the upcoming flu season. Vaccination targets the strains of each year, lowering the chance of infection. Protection period of the vaccination lasts for 1 year. (There will be one vaccination each year.)

A. Please note that any student suffering from any of the following conditions should not receive the influenza vaccine:

1. Fever or acute illness on the day of vaccination.
2. Known allergy to egg, chicken protein, neomycin, or influenza vaccine(s).
3. Having suffered from Guillain-Barre Syndrome.

B. If the individual receiving the influenza vaccine has one of the following conditions, please INFORM or CONSULT PHYSICIAN before signing this form:

- a. Immune-suppressed.
- b. Pregnant mothers are advised to consult the obstetrician before receiving the vaccination.

C. Most people receiving the influenza vaccine do not have any side-effects, but a small proportion of people may be observed to have the following short-term and/or mild side effects after vaccination.

1. Local reactions: erythema (redness), swelling or pain, lasting for 1-2 days.
2. Systemic reactions: mild fever, malaise or headache.
3. Allergic reactions: note that this situation is rare.

I, _____ (student's parent) have read and understood the above information concerning the contraindications, precautions and potential side effects of the influenza vaccination, and hereby:

(please put a ✓): agree disagree

to my child receiving the vaccination. I understand that the cost of this vaccination will be borne by Li Po Chun United World College, and I absolve Li Po Chun United World College of all liability, if any, arising out of this exercise.

(Parent's Signature)

(Date)

Li Po Chun United World College of Hong Kong

STUDENT DATA FORM

Please use **BLOCK** letters.

* Please delete as appropriate.

Please fill in your name(s) as per your passport or identity card.

Surname _____

First Name _____ Second Name _____ Preferred Name _____

Name in Chinese (if applicable) _____

Date of Birth _____ (date) _____ (month) _____ (year)

Place of Birth (country) _____ Nationality _____

Sex _____ HKID No. (if applicable) _____

Passport No. _____ Expiry Date (dd/mm/yy) _____

China Travel Pass No. (if applicable) _____ Expiry Date (dd/mm/yy) _____

- I was born in Hong Kong; or/and
 I have been residing in Hong Kong for 7 years or more; and/or
 I am currently holding a valid dependent visa for Hong Kong (**if yes, please attached a copy of your dependent visa to this form**).

First Language _____ Second Language _____

E-mail _____ Mobile Phone _____

Mailing Address _____

_____ Postal Code _____ Country _____

Tel No. _____ Fax No. _____
(country + area code) (tel no.) (country + area code) (fax no.)

Former School Name _____

Address _____

_____ Country _____

Private medical cover for:

- i) out-patient treatments in Hong Kong Yes No
ii) hospitalisation treatments in Hong Kong Yes No

Please indicate if you are selected by a National Committee:

- No Yes, if yes, please specify which country you are representing: _____

Have you registered for MYP previously?

- No Yes, my IB personal code is (e.g. abc123) : _____

Marital Status of Parents:

- Married Separated Divorced Widowed Other, please specify: _____

Father's Surname _____ Given Names _____

E-mail _____
(Please use BLOCK letters)

Mobile Phone No. _____
(country + area code) (tel no.)

Office Phone No. _____
(country + area code) (tel no.)

Fax No. _____ (home/office*)
(country + area code) (fax.no.)

Mother's Surname _____ Given Names _____

E-mail _____
(Please use BLOCK letters)

Mobile Phone No. _____
(country + area code) (tel no.)

Office Phone No. _____
(country + area code) (tel no.)

Fax No. _____ (home/office*)
(country + area code) (fax.no.)

EMERGENCY CONTACT (Complete this ONLY if your emergency contact is NOT your parent)

Surname _____ Given Names _____

Relationship with the student _____

Tel No. _____ (home/office/mobile phone*)
(country + area code) (tel no.)

Fax No. _____ (home/office*)
(country + area code) (fax.no.)

E-mail _____

Parents Receiving Reports / Main Contact for college communications:

All school reports will be sent to parents/guardians by email, please indicate the email address of your:

Special Note for College's Reference:

Li Po Chun United World College of Hong Kong

MEDICAL REPORT

This form should be completed in English only.

TO BE COMPLETED BY THE PARENT/GUARDIAN

Student's Surname: _____ Tel. For Emergency Contact: _____

Given Names: _____ Do you have health insurance in Hong Kong?
Yes/No

Sex: Male/Female

Date of Birth (dd/mm/yy): _____ If Yes, please give details:

Parent / Guardian's
Name: _____

Does this include:

Hospitalization Yes No

Home Address: _____ Outpatient service Yes No

_____ Dental Yes No

_____ Prescription medications Yes No

_____ Counsellor or psychologist Yes No

E-mail address: _____

Home Telephone: _____

* Parents/Guardians are responsible for all dental expenses and prescription medications.

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TO BE COMPLETED BY THE STUDENT'S DOCTOR ONLY. Please complete the form in English.

Height _____ cm Weight _____ kg

Blood Pressure _____ mmHg

Pulse _____ /min

Ear Nose Throat _____

Abdomen _____

Locomotor System _____

Central Nervous System _____

Respiratory System _____

Cardiovascular System _____

Investigation of other conditions _____

1. Chest X-Ray: must be taken within recent six months: Date: _____

X-Ray report: _____

2. Urine (full & microscopic examinations):

3. Blood test:

Haemoglobin _____ Date: _____

Hepatitis B screening:

HBsAg _____ Date: _____

HBsAb _____ Date: _____

Hepatitis B is quite common in Hong Kong and in order to give suitable advice to students it is important for us to know whether a student is a carrier or not.

IMMUNISATION HISTORY

(A) Required Immunizations

ALL students must present documentary evidence of immunisation. Incomplete documentation regarding immunisation will require a student to have a complete primary series of immunisation. In addition, please complete the record below:

	Date of Immunisation (dd/mm/yy)	Date of Booster (dd/mm/yy)
Tetanus		* on or after the ages of eleven
Hepatitis B		N.A.
Rubella		N.A.

(B) Recommended Immunizations

Students will travel to South East Asia during Project Week, the following vaccinations are recommended for travel to some countries in South East Asia.

	Date of Immunisation (dd/mm/yy)
Typhoid	
Meningococcus	
Hepatitis A	

Have you had Chicken Pox before: No Yes, date: _____

You are encouraged to have Chicken Pox vaccination if you have not had Chicken Pox before.

1st dose. Date: _____ 2nd dose. Date: _____

HEALTH HISTORY (to be completed by **Doctor only**)

Has the student now or ever had the following illness, please indicate:

	YES	NO
Migraine		
Concussion or head injury		
Epilepsy (grand or petit mal)		
Ear infection		
Sinus infection		
Mumps		
Strep throat		
Tuberculosis		
Asthma		
Heart disease		
Kidney or bladder disease		
Peptic ulcer		
Menstrual problem		
Bowel disorder		
Arthritis or other joint disease		

	YES	NO
Diabetes Mellitus		
Sexually transmitted disease		
Hepatitis A or B		
Malaria		
Infectious mononucleosis		
Rheumatic fever		
Psychiatric problems		
Mood disorder		
Anxiety		
Sleep disorders		
Eating disorders		

<p>Allergies, please specify if yes:</p> <p>Food: _____</p> <p>Medication: _____</p> <p>Others: _____</p>

IF your answer is yes to any item in "Health History", please give details:

Has the student had any other serious illness, any surgical operations, any constitutional disability? Give particulars and dates.

Is the student receiving any long-term medication?

Is there any reason to suspect the student may have problems adjusting to a boarding environment away from home?

Has the student been receiving counselling for any reason? Give particulars and dates.

If the student needs a vegetarian diet or a special diet for medical reasons, please state the requirements clearly.

Is the student a smoker? _____

Does the student have any history of drug use?

Is there any other information you think the College should know? Please Elaborate.

FAMILY HISTORY

Has any member of the family had: Tuberculosis, mental disease, heart disease, diabetes, other serious illness or disease?

Because of the full and rigorous life at the College, we require that ANY physical, emotional or mental illness be brought to our attention, and the parent/guardian is asked to write to us confidentially on any such condition.

Signature of Medical Doctor: _____

Name: _____

Address: _____

Tel: _____

Fax: _____

Date: _____

** Please forward this Medical Report together with:

- laboratory reports of blood test, urine test and chest x-ray (**report only**).
- copy of immunization record/card only (**Don't** send original copy).